

CISA/CRISC/CISM/CGEIT Scheduling Guide

To be eligible to take the CISA, CRISC, CISM or CGEIT exam, candidates must first register for an exam at www.isaca.org/examreg. Further details regarding the exams can be found in the Exam Candidate Information Guide at www.isaca.org/examguide. Once you have registered for the exam and are eligible to schedule your appointment, you will receive a notification by email. Please follow the below instructions to schedule your appointment and rescheduling your appointment.

Scheduling

1. To schedule your exam please log-in to your ISACA profile at www.isaca.org/myISACA and click on the *myCertifications* tab.

MyCertifications

The screenshot shows the 'MyCertifications' page for a CISA certification. The header includes the CISA logo and the text 'Certified Information Systems Auditor'. Below this, there is a description of the certification and a note about maintaining it. The 'Certification Summary' section shows the status as 'Not Certified' and lists details such as 'Certified Through: Not Yet Certified', 'Badge Accepted: Not Available', and 'CPE Requirement Met: Not Applicable'. A red arrow points to the 'Exam Registrant (Mar 2017) Schedule Your Exam' link. Another red arrow points to the 'Schedule Your Exam' link in the 'CISA Pre-Certification Summary' section. The 'Exam History Summary' section is also visible at the bottom.

2. Click on the Schedule Your Exam link.

3. You will be taken to the scheduling page.

The screenshot shows the 'Schedule an Exam' page. At the top, it says 'You are signed in as @isaca.org | sign off'. Below this is a search bar with the text 'Search Sponsor and Exam'. The search bar contains the text 'CISA|' and a dropdown menu is open, showing a list of exam options: 'ISACA : Certified Information Systems Auditor (CISA) - Chinese Mandarin Simplified', 'ISACA : Certified Information Systems Auditor (CISA) - Chinese Mandarin Traditional', 'ISACA : Certified Information Systems Auditor (CISA) - English', 'ISACA : Certified Information Systems Auditor (CISA) - French', 'ISACA : Certified Information Systems Auditor (CISA) - German', 'ISACA : Certified Information Systems Auditor (CISA) - Hebrew', 'ISACA : Certified Information Systems Auditor (CISA) - Italian', 'ISACA : Certified Information Systems Auditor (CISA) - Japanese', and 'ISACA : Certified Information Systems Auditor (CISA) - Korean'. A red arrow points to the search bar, and another red arrow points to the 'Next' button.

4. Type in the exam that you are scheduling (CISA, CRISC, CISM, CGEIT) and select the correct exam and language. Click Next to proceed.

Schedule an Exam

You are signed in as @isaca.org [sign off](#)

Find a Location

Sponsor & Exam [change](#)

ISACA - Certified Information Security Manager

Exam Code CISM
Exam 240 mins
Duration
Language English

[Use your current location](#)

*Country

UNITED STATES

*Zip/Postal Code or City

Chicago, IL

Address

*Search Radius

100 miles
km

Next

5. Select your Country and Zip/Postal Code or City to search for an exam site near to you.

Schedule an Exam

You are signed in as @isaca.org [sign off](#)

Select Desired Date and Time

Sponsor & Exam [change](#)

ISACA - Certified Information Security Manager

Exam Code CISM
Exam 240 mins
Duration
Language English

My Location [change](#)



2613 W Armitage Ave
Chicago, IL
US

*From

mm/dd/yyyy

Next

6. Select your desired exam date within the testing window.

Schedule an Exam

You are signed in as @isaca.org [sign off](#)

Select a Test Site and Time

Sponsor & Exam [change](#)

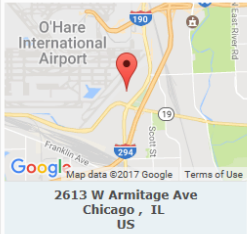
ISACA - Certified Information Security Manager

Exam Code CISM

Exam Duration 240 mins

Language English

My Location [change](#)



Search Date & Time [change](#)

Date 03/16/2017

Time 12:00 am

Date

March 2017

Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
16	17	18	19	20	21	22	23	24	25

Distance 0

Test Site QA_CST_Beta [+ show info](#)

Time am 07 - 11

Time Slot 7:00 am - 11:00 am

Next

7. Confirm your desired exam date within the testing window or select a new date.

8. Select your desired test center and click on your time

9. Select your desired exam time slot.

10. The Next button will appear after you have made all of your selections. Click this to book your appointment.

11. You will be taken to a confirmation screen and receive a confirmation email. **Please review the details of your exam appointment carefully.** If you need to change any of your scheduling details (date, time, location, exam language) you must cancel and reschedule your appointment. This must be done a minimum of 48 hours prior to your originally scheduled appointment. Please login at www.isaca.org/myISACA and click on *myCertifications* for the link to cancel and reschedule your testing appointment (see below).

Note: If you are registered for more than one certification exam during the same testing window (e.g. CISA and CISM) you will need to click on the "Schedule Exam" link at the top of the page after Step 1 above. This step is only necessary when scheduling your second exam of the in the same window.

Rescheduling

Note: All rescheduling and cancelling of testing appointment must be done a minimum of 48 hours prior to your originally scheduled appointment. After this point, candidates must either take the exam as scheduled or forfeit their registration fees.

1. To reschedule your exam please log-in to your ISACA profile at www.isaca.org/myISACA and click on the *myCertifications* tab.

MyCertifications

CISM Certified Information Security Manager

The management-focused CISM is the globally accepted standard for individuals who design, build and manage enterprise information security programs. CISM is the leading credential for information security managers.

Maintaining your CISM certification requires earning 20 CPE annually and 120 CPE over your set 3-year cycle and payment of the annual certification maintenance fee. Learn more about maintaining your certification and what qualifies as CPE at www.isaca.org/cismcpepolicy.

Certification Summary	
Certified Through:	Not Yet Certified
Badge Accepted ?	Not Available
CPE Requirement Met ?	Not Applicable
Exam Registrant (17 Mar 2017 08:30)	
Certification Status:	Re-Schedule or Cancel Exam

[View Pre-Certification Summary for Details](#)

CISM Pre-Certification Summary

Certification Status:	Exam Registrant (17 Mar 2017 08:30)	Overall Score:	
Exam Language:	English	Exam Location:	PSI Chicago, 332 S. Michigan Avenue, Suite 410, Chicago, Ill

Exam History Summary

Exam	Date	Result (Overall Score)	Location
------	------	------------------------	----------

2. Click on the Re-Schedule or Cancel Exam link.

3. You will be taken to the My Exams page.

My Exams

You are signed in as @gmail.com [sign off](#)

Pending Exams

Click the 'View Details' button to Launch, Cancel, Reschedule or Check Compatibility for your exam.

ISACA Certified Information Security Manager
Conf Code: CD5-3C9
Exam Date: 3/17/2017 [View Details](#)

Exam Info

Scheduling Options

[Cancel](#) [Reschedule](#)

Exam Countdown

34 : 20 : 38 : 27 Days Minutes Hours Seconds

ISACA Certified Information Security Manager
CISM - English
Launch Status: Exam has not been released by the site proctor.

📅 3/17/2017
🕒 8:30 AM - 12:30 PM - Central Daylight Time
📍 **CHICAGO**
PSI Chicago
332 S. Michigan Avenue, Suite 410
Chicago, IL 60604

4. Click on the Reschedule button

Pending Exams

Click the 'View Details' button to Launch, Cancel, Reschedule or Check Compatibility for your exam.

ISACA
Certified Information Security Manager
Conf Code: CD5-3C9
Exam Date: 3/17/2017 [View Details](#)

Are you sure you want to reschedule this scheduled exam?

To reschedule:
1. Wait for your cancellation confirmation e-mail
2. Reschedule your exam


[No thanks](#) [Yes, proceed with exam reschedule](#)

5. Click Yes, proceed with exam reschedule to confirm.

Exam Info

Scheduling Options

Exam Countdown
34 : 20 : 37 : 41 Days Minutes Hours Seconds



ISACA
Certified Information Security Manager
CISM - English
Launch Status: Exam has not been released by the site proctor.

3/17/2017
8:30 AM - 12:30 PM - Central Daylight Time

CHICAGO
PSI Chicago
332 S. Michigan Avenue, Suite 410
Chicago, IL 60604

Pending Exams

Click the 'View Details' button to Launch, Cancel, Reschedule or Check Compatibility for your exam.

Reservation Cancelled Successfully


Your cancellation confirmation code: CD5-3CB

If you would like to Reschedule, you may do so after you receive your Cancellation Confirmation email.

[Close](#)

6. A cancellation confirmation for your original appointment will appear.

Exam Countdown
34 : 20 : 37 : 14 Days Minutes Hours Seconds



ISACA
Certified Information Security Manager
CISM - English
Launch Status: Exam has not been released by the site proctor.

3/17/2017
8:30 AM - 12:30 PM - Central Daylight Time

CHICAGO
PSI Chicago
332 S. Michigan Avenue, Suite 410
Chicago, IL 60604

7. You will receive an exam cancellation email directly from PSI. Once you have received this email you can login at www.isaca.org/myisaca, click on myCertifications, and proceed through the scheduling process as indicated above.